

**ARCHITECTURAL IMPROVEMENT APPLICATION
CEDAR CREEK ASSOCIATION OF OWNERS, INC**

Submit Applications to:
Cedar Creek Association of Owners, Inc.
4183 Franklin Rd, STE B PMB 20
Murfreesboro, TN 37128

Lot Owner Name _____
Lot Address _____
Phone Number _____
Email Address _____

**Submit the Architectural Improvement Application to the address listed above, including detailed drawings, all permits mentioned below, along with a \$15 application fee with a check made payable to:
Cedar Creek Association of Owners Inc.**

Describe proposed improvement (including dimensions, color, material and location):

Obtain and include detailed drawing/schematics of the proposed architectural improvement:

- a. Drawings for architectural improvement must include **all dimensions**, preferably to scale. This should include distance from your property line and/or easements.
- b. Provide a list of the appropriate building materials to be used (this will also be required to apply for the city permit)

Name of the Professional installer: _____

Is your contractor licensed with a classification 3 or 4?

YES NO *Attach copy of contractor license*

Does your improvement meet City of Murfreesboro codes?

YES NO *Attach proof*

Have you acquired appropriate City permits?

YES NO *Attach copies of approved permits*

Notes:

- Please review the covenant/amendments to assure your request meets the restrictions **before** submitting application
- To apply for the appropriate City of Murfreesboro Permits, please go to the Building Codes Department at City Hall on Vine Street. The Building Codes Dept will then direct you to the Planning and Engineering Dept for any other survey such as, site triangle surveys for corner lots as well as easement surveys.
- If you need a copy of the sub division plat, you can obtain a copy at the Planning Department for a cost of \$2.00 ea
- Forms and information regarding the City of Murfreesboro requirements may be obtained at www.murfreesborotn.gov
- Please always remember to call before you dig

Internal Use Only

Date received by ARC: _____

Received by: _____

Date of inspection by ARC: _____

Inspected by: _____

ARC Recommendation:

Approved Denied

Date _____

Written Confirmation/Denial sent

Date _____

FINAL APPROVAL

DATE: _____

BY: _____